



Course 4: The Level 2 Sewing Machinist Apprenticeship Standard

Welcome to Course 4 of the UKFT Production Sewing Machinist Course. This Course is specifically for those registered on the Level 2 Sewing Machinist Apprenticeship Standard. The course applies to the English apprenticeship system only.

Please note: For those working elsewhere in the UK, The UKFT Production Sewing Machinist Programme, Courses 1,2,3,5,6 and 7 reflect the content of Apprenticeships Frameworks across Scotland,, Wales and Northern Ireland, for more information go to:

<https://www.ukft.org/skills-and-training/what-we-do/types-of-training/apprenticeships/whats-available/>

The content of this course explains the criteria of the Level 2 Sewing Machinist Apprenticeship Standard and what will be expected of an apprentice. The course provides guidance, advice and exercises that will prepare an Apprentice for the assessment that will take place at the end of the on-programme training and consists of four lessons as follows:

- 4 The Sewing Machinist Apprenticeship Standard
 - 4.1 Apprenticeship End Point Assessment (EPA)
 - 4.2 Assessment Methods
 - 4.3 How to pass your EPA

The table below details the overall learning aim, what you should know and what you should be able to do once you have completed the course.

On completion of this course, you will...	On completion of this course, you will be able to...
1. know the structure, skills, knowledge, and behaviour requirements of the Level 2 Sewing Machinist Apprenticeship programme.	1.1 Identify the structure of the apprenticeship programme 1.2 Identify the key stages of the apprenticeship programme 1.3 identify the skills, knowledge, behaviour requirements of the Level 2 Sewing Machinist Apprenticeship programme.
2. understand the requirements and methods of assessment within the EPA	2.1 identify the methods of assessment used within the Level 2 Sewing Machinist Apprenticeship
3. understand how the Level 2 Sewing Machinist Apprenticeship Standard is assessed and the EPA requirements and grades	3.1 understand how your skills, knowledge and behaviour will be assessed 3.2 recognise and understand the Level 2 Sewing Machinist Apprenticeship criteria and EPA grading system

**Watch this video to find out more about
The Sewing Machinist Apprenticeship and End Point Assessment**



4 Sewing Machinist Apprenticeship Overview

▶ 1

<https://vimeo.com/585730032/232df09db4>



About Your online workbook

To make the most of this online learning experience it is important that you fully understand the structure and format of your online workbook. Your workbook is made up of five key elements that include technical information and activities as detailed below:

1. Unit Introduction: A brief introduction that explains the subject covered and how it relates to your job. (In text and video format). The introduction includes the overall aims of the course and will tell you what you will know and be able to do when finished.

2. Key words: A set of key words and their meanings is provided at the beginning of the course. These words are essential to your understanding of the subject area.

3. Subject: The bulk of the workbook is made up of technical information. The information is broken down into sections, each section contains, text, images and in some cases, videos.

4. Knowledge and Skills Challenges: These are short self-assessments designed to help you with your learning. They are scattered across the unit to encourage bite size learning. These challenges need to be completed correctly to be awarded your UKFT certificate and can be repeated as required.

5. Groundwork: These are recommended optional activities. Completing them will help you to better understand your role, your company, and internal processes and procedures. We recommend you create a folder to record and keep your groundwork activities in, this will provide you with a reference tool that will help inform your learning and job role responsibilities. Also, for those undertaking an apprenticeship these activities will help you gather information relevant to the End Point Assessment. Alternative groundwork activities suitable for independent learners, are also included.

Online learning is a very flexible way to study, it is important however to structure your learning, so you get the most out of it. Think about the following:

- **Plan:** Set aside the time to study and try and get into a regular routine. But don't overdo it, keep your sessions short and sharp (max 30 minutes)
 - **Set targets:** Set yourself realistic targets and stick to them
 - **Where:** You need to be able to concentrate, find some where quiet where you won't be distracted
 - **Prepare:** Organise your work area, have a pad and pen to hand for notes and keep a file for print outs
- Be active:** Learning using this workbook does not simply mean reading content. You must be active in your study, watch the videos a few times, make notes, enjoy the activities, and apply your learning in the workplace
- **Keep going:** Don't be disheartened if you get the knowledge challenges incorrect, keep trying and remember the answers are in the content.

It is now time to get started and work through your workbook!

Key words

Here are some words, and their meanings. You may come across within this unit. They are specific to the subject area, and you may not have heard them before.

Word	Meaning
End Point Assessment (EPA)	The assessment that takes place following the training and practise period. The EPA tests the knowledge, skills, and behaviours that an apprentice has gained during the training and only takes place if the employer and trainer agree that the apprentice is ready.
Knowledge requirement	The information, technical detail, and 'know-how' that you need to have and understand to successfully carry out duties within a job role. Some knowledge will be occupation-specific, whereas some may be more generic.
Skills requirement	The practical application of knowledge needed to successfully undertake the duties within a job role. Skills are learnt through on- and/or off-the-job training or experience.
Behaviours	The mindset, attitude or approach needed to achieve competence. Whilst these can be instinctive, they can also be learnt. Behaviours tend to be very transferable. They may be more similar across occupations than knowledge and skills. For example, team worker, adaptable and professional
Workplace Observation	An assessment method using observation. The Assessor will observe the apprentice working in their natural working environment. The assessor will consider the skills, knowledge, behaviours, and other workplace processes demonstrated.
Portfolio	The portfolio is a repository of evidence. It must contain records of activity, progress and achievement (e.g., projects, reflective journals), showing the apprentice has completed their training and the development of their knowledge, skills and behaviours.
Practical Skills Test	A practical skills test is an assessment method designed to assess your hand skills and your ability to follow instructions.



About your Apprenticeship

The **Level 2 Sewing Machinist Apprenticeship** is a national accredited programme designed to deliver the skills and knowledge required by a Production Sewing Machinist. The apprenticeship programme also offers many other benefits including:

Learn while you earn: You will have the opportunity to earn a salary whilst completing on and off the job training in your working environment.

Support and guidance: Throughout the apprenticeship programme, you will benefit from the support, mentoring and encouragement of an external training provider as well as your colleagues, and your employer. Interacting with these experts is a massive perk of an apprenticeship. They know the ins and outs of the role and how the sector works.

Training Costs: There are no tuition fees or costs to you as a learner when doing an apprenticeship programme. Apprenticeships are funded by the employer and government.

Become an asset: The apprenticeship programme offers the opportunity to develop and become an essential part of the business you work in. This means that you will get training and support, until you become a skilled and reliable part of the workforce.



Institute for Apprenticeships
& Technical Education

The Level 2 Sewing Machinist Apprenticeship Standard has been developed by employers in partnership with *The Institute for Apprenticeships and Technical Education (IfATE)*, to ensure the apprenticeship content is relevant to the job role, is up to-date and of the highest quality. E

Every standard has three key elements as listed below:

An Occupational Profile, information on the sector, the working environment, and what the job role may involve.

Key Duties, a list of the typical tasks and elements of the job role

Knowledge Skills and Behaviours (KSBs), a list of the skills, knowledge, and behaviours required within the job role.

The typical duration of the Level 2 Sewing Machinist Apprenticeship is twelve months, some may meet the standard sooner and others may need more time, however it is usually completed well within eighteen months

To see the Level 2 Sewing Machinist Apprenticeship standard and the End Point Assessment follow the link below:

<https://www.instituteforapprenticeships.org/apprenticeship-standards/sewing-machinist/>

There are three key stages of an apprenticeship, the on-programme training, the gateway, and the End Point Assessment. (EPA), please find the overview of each stage below:

1

The On-Programme Stage

In this stage you will undertake a programme of learning that has been designed by employers and will cover the knowledge, skills, techniques, and behaviours required of a competent sewing machinist you will also work towards English and Maths Level 1 and/or 2 (if required)

You will be trained and you will practice what you have learnt as part of your job role. This stage of learning and practising sewing machinist skills will ensure that you know and can do everything required to pass the End Point Assessment

2

The Gateway Stage

The gateway stage is the time when you, your employer and your training provider agree that you have completed your training and achieved everything within the on-programme stage, you have practised all the required skills and proven ready to undertake the End-point Assessment (EPA), the training provider will organise the EPA. You must also achieve the appropriate level of English and Maths

3

The End-Point Assessment (EPA)

The EPA is the assessment stage, where you will undertake a practical skills test, take part in an interview and be observed in the workplace. The EPA is conducted under strict exam conditions by an Apprenticeship Assessor (AA) and will be graded. The training provider and the employer cannot be present during the EPA.

The results of the EPA. will be made available to your Training Provider within 14 days.

If you pass the EPA you will awarded an apprenticeship certificate directly from the Institute for Apprenticeships. If you fail the EPA, you can re-sit after 28 days. A report provided by the Apprenticeship Assessor that will assist with development needs between EPA attempts.

On successful completion of the EPA, you will be awarded a well-earned Apprenticeship Certificate, which proves they you have achieved occupational competence as a sewing machinist.

Level 2 Apprenticeships are equivalent to five GCSE passes

For more information on the Sewing Machinist Apprenticeship programme and to see example of apprentices in our industry follow the link below:

<https://www.ukft.org/skills-and-training/what-we-do/types-of-training/apprenticeships/>

Knowledge Challenge 4.1

The apprenticeship standard consists of three key elements, identify them from the list below

- Occupational profile
- Job description
- Key Duties
- Workplace rules
- Knowledge, Skills and Behaviours (KSBs)
- Health and safety regulations

Knowledge Challenge 4.2

The apprenticeships programme duration is typically 12 months, within this time the apprentice will go through three stages.

- The on-programme training
- The gateway
- The End Point Assessment. (EPA).

Match the beginning of the statements below to the correct answer.

	Description:
On-programme training is...	<ul style="list-style-type: none"> -the final assessment taken on completion of your training -the training and learning programme undertaken, to help you meet knowledge, skills and behaviour requirements. -when you have completed your training to the required standard, and you are ready to do your final assessment
The Gateway is...	<ul style="list-style-type: none"> -an 'Off the job' training scheme -the training and learning programme undertaken, that meets the KSB requirements -when you have completed your training, and you are ready to do your final assessment
The End Point Assessment is...	<ul style="list-style-type: none"> -the training and learning programme undertaken, that meets the KSB requirements -when you have completed your training to the required standard, and you are ready to do your final assessment -the final assessment taken on completion of your training